

# USIC INSURANCE PLAN PRE-DEPARTURE INFORMATION



**This form should be submitted to Intrepid 24/7 at least 10 days in advance of travel booked outside of Alberta.**

School Board Name: \_\_\_\_\_

School Board Address: \_\_\_\_\_

Administrator Name: \_\_\_\_\_

Administrator Contact Phone: \_\_\_\_\_

Administrator Contact Email Address: \_\_\_\_\_

Trip Chaperone Name: \_\_\_\_\_

Trip Chaperone DOB: \_\_\_\_\_

Trip Chaperone Contact Number in Canada: \_\_\_\_\_

Trip Chaperone Emergency Contact Phone Number while travelling: \_\_\_\_\_

Trip Chaperone Contact Email Address: \_\_\_\_\_

PARENT      TEACHER      OTHER

Type of Trip Chaperone: \_\_\_\_\_

Number of Insured Travellers Participating in Trip: \_\_\_\_\_

## TRIP DETAILS

Pre-paid non-refundable cost of trip \_\_\_\_\_

Departure Date from Alberta: \_\_\_\_\_

Return Date to Alberta: \_\_\_\_\_

Destination Country(ies): \_\_\_\_\_

*If visiting more than 3 countries please attach additional details.*

## DISCLAIMER:

- School Board Discretion benefit for trip cancellation is only applicable for trips cancelled at least 48 hours prior to departure.
- School Board Administrator/Chaperone is responsible in submitting medical and non-medical claims and supporting documents on behalf of student.